NAVAN CURLING CLUB

Board of Directors Meeting
Record of Decisions

DATE	TIME	LOCATION
Sunday, September 27, 2026	10:31–12:05 p.m.	Navan Curling Club

PRESENT

Sandra Kirk, Chair | Nicole Lefebvre, Vice-Chair | Stephane Beaulieu, Past Chair | David Scott, Treasurer | Ashley Desrosiers, Secretary | Amy Tremblay, Co-Membership Director | Larkin Bradbury, House & Property Director | Neil Monkman, Match Director | Paul Macnamara, Communications Director | Candace Varden & Megan Nowiski, Social Directors

ITEM	DISCUSSION / DECISION	ACTION
1. Administration - Call to Order	Sandra Kirk called the meeting to order at 10:31 a.m.	—
2. Administration - Quorum	A quorum was in attendance.	—
3. Administration - Approval of Previous Record of Decisions and Agenda	Motion to approve the August 24, 2026 Record of Decisions. All in favour. Carried. Motion to approve Agenda with addendums. All in favour. Carried.	—
4.1 Manager Update – Cleaner Update	The new cleaner is working out well. She comes out 5 days a week for 2 hours per day. We still need to get a monthly contract signed.	**Larkin** will work on getting a month-to-month contract signed.
4.1 Manager Update – Bantam Curling	There was disappointment from parents of the Bantams as there was nobody here to greet them, or be on the ice with them this morning.	—
4.1 Manager Update – Bathroom Renos	Renos have been completed in the bathrooms. Thanks to Jason Camm for all the work getting this done over the summer break.	—
4.1 Manager Update – Bathroom Leak	There was a leak in the pipes above the women's bathroom ceiling. An emergency fix was done, but the plumber said this will continue to be an issue due to old copper pipes.	**Larkin** to gather a few quotes to replace all the piping in the off season. Will also need to find out how much repair/patch work will be required after.
4.1 Manager Update – Lockers	Still ongoing issues with not enough lockers for members. There is very little space for additional lockers. New members are frustrated that they paid for a locker and won't get one.	Will be added to the October newsletter about lack of available lockers, seeking members who are willing to share. **Membership** will work with **Kelly** on re-organizing a master list for lockers.
4.1 Manager Update – Friday Afternoon Practice Ice	There is nobody here on Fridays during practice ice, which opens the Club to liability.	Will send out a call for volunteers and advise if we don't have any, practice ice may be cancelled.
4.2 Finance Update	Dave provided a quick update on Financials: - CRA is auditing a line item from the 2024-25 season. Dave has submitted the requested details. - Refunds have been issued for overpayments. - Approximately $3k fees that need to be collected from around 20 people.	—

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	- External accountants working on statements from last year.	
4.3 Governance Committee	The Governance Committee will take over the task of reviewing league/playoff and point structures and bring a recommendation to the Board. The current members are: Vice-Chair as Chair of Committee, Secretary, Match and former Communications Director.	Anyone interested in joining the Governance Committee should reach out to Nicole.
4.4 Youth Curling Programs	There are currently 19 Little Rockers and 7 u18 Bantams. There's currently nobody to supervise or coordinate the Bantams.	**Nicole** will be reaching out to possible coaches to come in this year to help the Bantams this year. We will look at having someone from the Board present at the start of practice next week to speak with the parents.
4.5 Roof Repair	There are some repairs and maintenance items that need to be done to the roof, with an estimated cost of $3k. **Motion**: **Approve up to $5k for ongoing repairs and maintenance for roof repairs.** Motioned by: Larkin Bradbury, seconded by Dave Scott. All in favour. **Carried**.	—
4.6 Club Calendar	Paul is requesting the Club Calendar sooner than September, as he needs more time to enter dates into website. Discussion took place about a timeline that would make it easiest for all affected Directors, while also providing members notice about curling dates for next season. Decision that this should be known before registration opens,the same as membership fees.	**Match & Treasurer** - Draft calendar and proposed membership fees for 2027-28 season to be ready for our December meeting.
4.7 Curling Day in Canada	Curling Day in Canada is February 20-27, 2027. There is an upcoming meeting that the Social Directors will be attending and report back.	**Social** will provide an update at the next meeting.
4.8 OVCA AGM Update	OVCA will be having an Open Bonspiel March 5-7, 2026. Cornwall was selected as the host for Provincials in January, they will be looking for volunteers.	—
4.9 Mixed Doubles Sparing Policy	Stephane is requesting clarification that the sparing policy (specifically the 50% members must be present) is not applicable to Mixed Doubles. During playoff games, one member needs to be present. Mixed Doubles was excluded from the Sparing Policy during regular season play, due to the fact that most teams are couples.	Governance Committee will update the policy to make the exemption clear.

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4.10 Correspondence	Ashley received correspondence from John Bradley and family expressing their gratitude to Kelly and the Club for hosting Ross Bradley's Celebration of Life in July. The family has graciously donated $1,000 to the Club in Ross's memory.	—
5.1 Administration - Communications to Members	Call-out for volunteers for practice ice supervision and Bantam curling coaches.	**Paul** will send out an email blast.
6. Administration - Next Meeting	October 25, 2026 at 10:30 a.m.	Ashley to send out invite.
7. Administration - Adjournment	Meeting adjourned at 12:05 p.m.	—